

Seattle, Washington



USER GUIDE:

# How to enroll your business

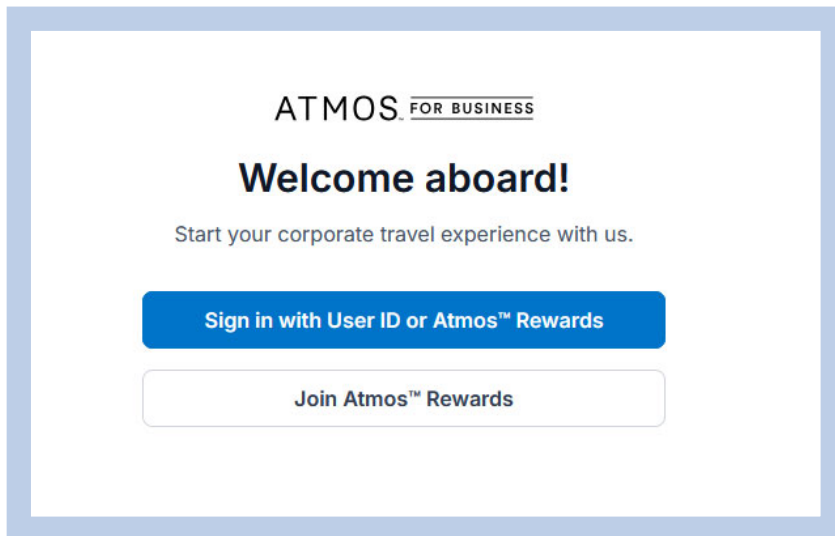
**ATMOS**  
FOR BUSINESS



*Alaska*  
AIRLINES

**HAWAIIAN**  
AIRLINES

- 1 Go to [Business.AtmosRewards.com](https://Business.AtmosRewards.com). If you're already an Atmos™ Rewards member, click the 'Sign in' button. Otherwise, click 'Join' to create an account for free.



ATMOS FOR BUSINESS

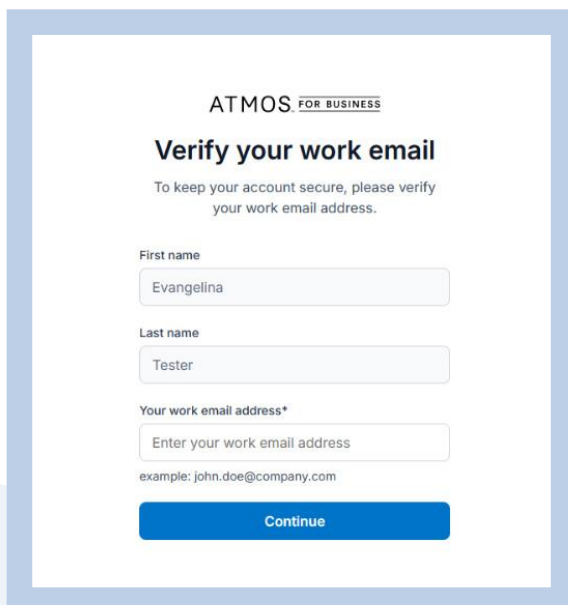
## Welcome aboard!

Start your corporate travel experience with us.

[Sign in with User ID or Atmos™ Rewards](#)

[Join Atmos™ Rewards](#)

- 2 At first login, you will be asked to verify your company email address. Check your email for the 4-digit code; be sure to look in your spam folder. If you do not receive the verification email, click 'Resend email.' Once you have the code, enter it on the Atmos™ for Business page.



ATMOS FOR BUSINESS

## Verify your work email

To keep your account secure, please verify your work email address.

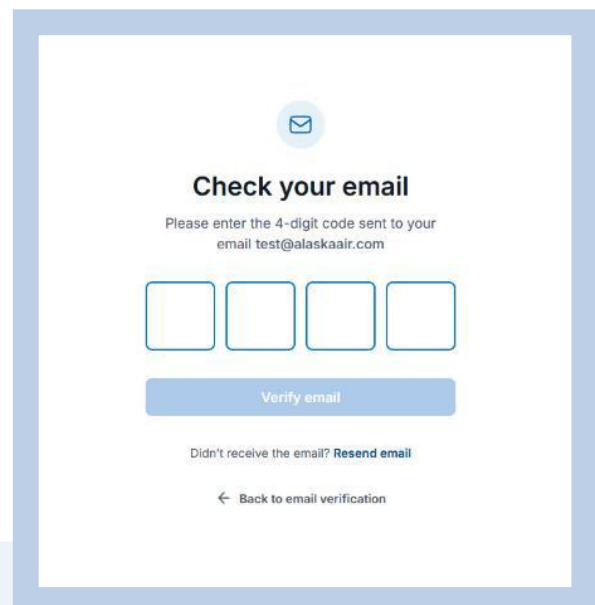
First name


Last name

Your work email address\*

example: john.doe@company.com

[Continue](#)





## Check your email

Please enter the 4-digit code sent to your email test@alaskaair.com

[Verify email](#)

Didn't receive the email? [Resend email](#)

[← Back to email verification](#)

### 3 Once your email address is verified, complete your company details, including:

- Country
- Business name
- Tax ID/EIN (or) ARC/IATA
- Business phone number
- Business address
- Business industry
- An estimate of annual airfare based on both Alaska Airlines and Hawaiian Airlines
- How you learned about Atmos™ for Business
- Whether or not your business is/was enrolled in the Hawaiian Airlines Corporate Program

Check the box to agree to the terms and conditions and website terms of use, then click ‘Continue.’

ATMOS. FOR BUSINESS

**Your company details**

Get started by telling us about your business.

\* indicates a required field

Country\*

United States

Business name\*

Business name

Please provide at least one of the following\*:

TAX ID/EIN

Tax ID/EIN

Travel agency ARC/IATA

ARC/IATA

Phone number\*

US +1 (555) 000-0000

Address 1\*

Address 1

Address 2

Address 2

City\*

City

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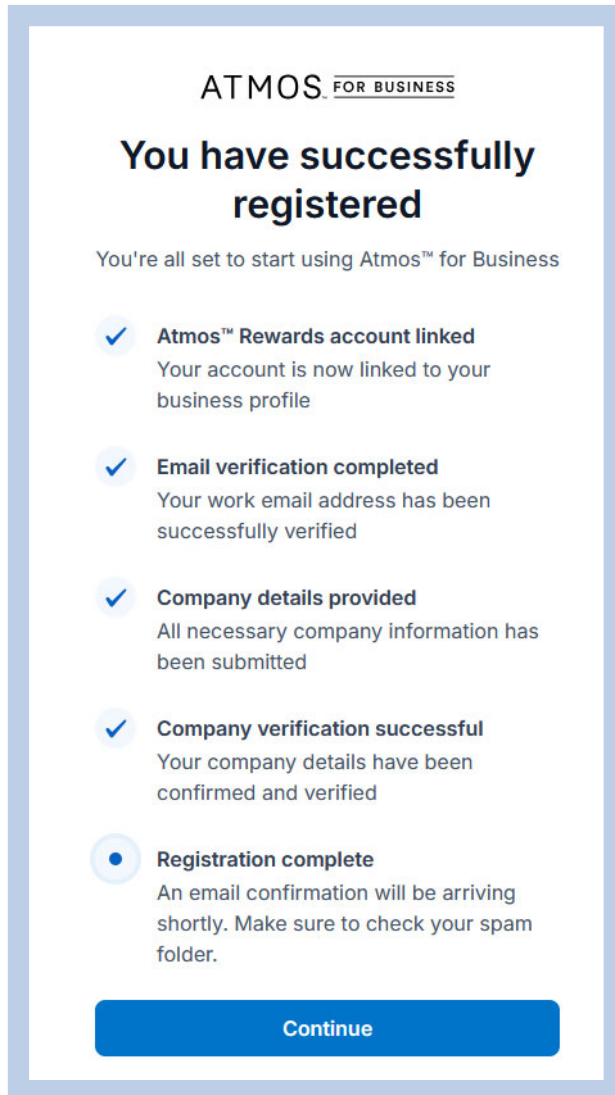
Address 2

Address 2

City\*

City

- 4 Once your company details are confirmed and verified, you will officially be ready to start using Atmos for Business.



Next steps: Explore you business portal and start adding travelers.

For additional support send us an email at [AtmosForBusiness@AtmosRewards.com](mailto:AtmosForBusiness@AtmosRewards.com), visit our FAQ page, or call us toll-free at 1-888-327-2755, Monday through Friday, between 8:00 a.m. and 6:00 p.m. (PT).